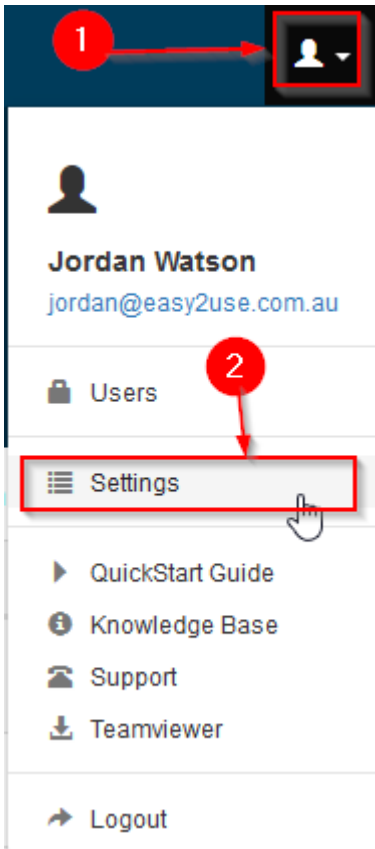


3. System Settings

Access the system settings by clicking on your name at the top-right of the screen (1) then clicking on Settings (2):



The Settings Menu will load with all configurable items in the system:



Modifying these settings will affect ALL users

3. System Settings

Warning! Modifying these settings will affect ALL users.

Business Information	
Business Name:	Easy 2 Use Transport
Address1:	Suite 2
Address2:	05 Peter Brock Drive
City:	Oran Park Town
State:	NSW
Postcode:	2570
ABN:	16 131 481 840

Gearbox Options	Subscription Status
Maintenance (Gearbox)	Active
Employee	Active
Compliance	Active
Parts & Inventory	Active
Documents	Active
Prestart App	Active
API	Coming Soon

[+ Change Reports Logo](#)

System Parameters

Key	Value	Description
ACCIDENTS_LABEL	Events	Changes the label of the Accidents in Gearbox, this also affects reports
ALTERNATE_PART_NUM	FALSE	Display a parts secondary number
ASSET_GROUP_LABEL	Groups	Changes the label of the Groups in Gearbox, this also affects reports

There are 2 types of settings:

1. A Parameter or Value that you enter, e.g. HOURS_LIMIT, this can be thought of as “Number of hours before an item will turn red”:

HOURS_LIMIT	100	Warning for exceeding the previous entered reading by more the X amount
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2. Values that are added such as Training Types: “NHVAS, Induction etc”



All Settings have a default value. Generally this will be suitable for all users, but should be checked to confirm that they are suitable for your business.

3.1 Mandatory Settings



The following settings should be added BEFORE adding any vehicles/assets. Not adding them first will slow down the process of adding Vehicles/Assets as values will not be available in drop-down lists.

[Add or Edit Business/Report Logo](#)

[Add or Edit Vehicle Types](#)

[Add or Edit Vehicle Makes](#)

[Add or Edit Vehicle Configurations](#)

[Add or Edit Vehicle Groups and Subgroups](#)

[Add or Edit Service Groups and Settings](#)

3.2 Vehicle Settings

[Add or Edit Registration Warnings](#)

[Add or Edit Spare Field Names](#)

[Add or Edit Reminder Settings](#)

3.3 Maintenance Settings

Adding Values

[Add or Edit Fuel Types](#)

[Add or Edit Other Types](#)

[Add or Edit Repairers](#)

[Add or Edit Repair Types](#)

[Add or Edit Tyre Types](#)

Configuring Settings

[Edit Odometer Settings](#)

[Edit Repair Settings](#)

[Edit Service Settings](#)

[Edit Tyre Settings](#)

3.4 Employee Settings

[Add or Edit Medical Types](#)

[Add or Edit Training Types](#)

3.5 Compliance Settings

[Add or Edit Permit Types](#)

[Edit Mass Verification Settings](#)

3.6 Integration's

[Prestart Integration](#)