

Import Smartrak Mileage and Hour Readings

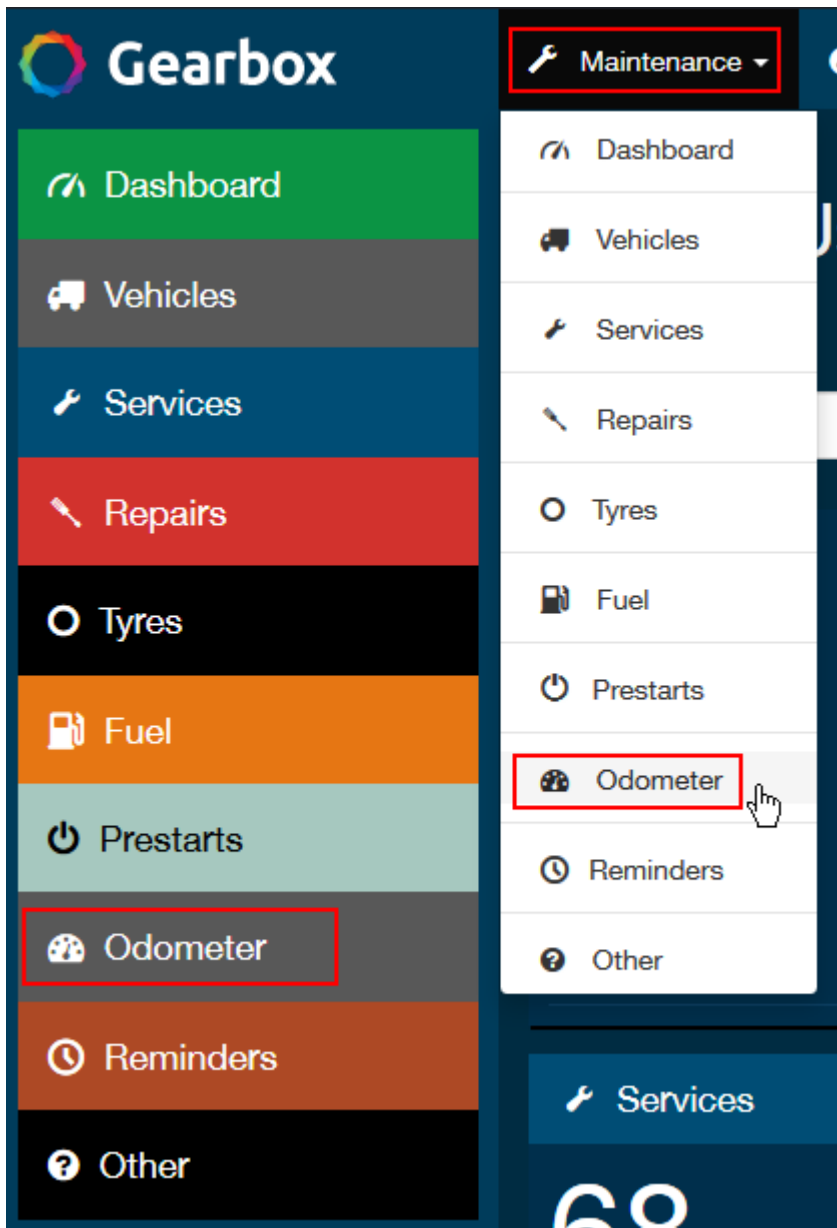
Gearbox allows for the import of Smartrak Mileage reports, these can be found within Smartrak or will be emailed to your nominated email/s.



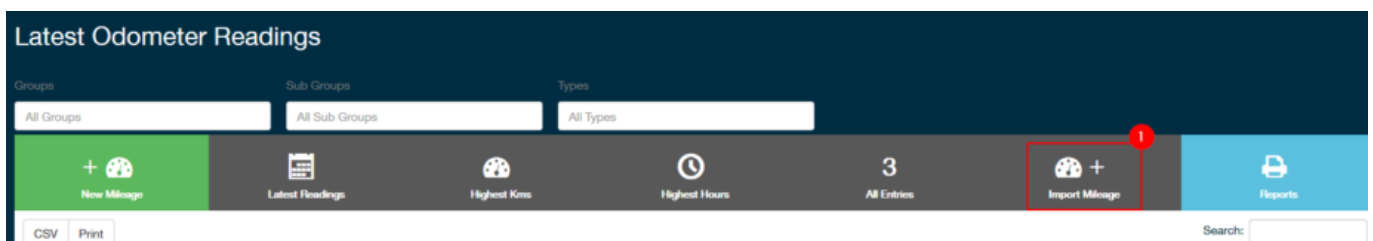
Before attempting to import the Smartrak file, please ensure it has (at a minimum) the following headers: "Date", "Resource Name", "Current Odometer (km)" and "Current Hour Clock (Hours)".

Once you have received the Smartrak file, within Gearbox navigate to the Odometer section of Gearbox:

Import Smartrak Mileage and Hour Readings



Click the Import Mileage button (1) to open the mileage import screen:



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Click the Select File To Import button (1) and browse your local device for the saved Smartrak file, once this has been uploaded click the Import Smartrak button (2):

Mileage Import

A CSV or Excel file can be used to import records. The first row should be the column headers. The following columns are allowed:

- **fleet** - ie FLT123
- **mileage** - ie 834
- **hours** - ie 380
- **date** - ie 25/01/2015

Sample format:

	A	B	C	D
1	fleet	mileage	hours	date
2	FLT123	240263	1342	25/01/15
3	FLT456	655063	18692	14/02/15
4	FLT789	192280	12624	17/03/15
5				

smartrak.csv

+ Select File To Import

Import Import FiveCubits Import Procon Import Komtrax Import Smartrak

If the import was successful you will receive an email indicating the number of entries added and 10 most recent entries. If the import was unsuccessful you will receive an email detailing why the import was unsuccessful.