

Gearbox allows to import data from 5 cubits in native file form – so there’s no need to modify the downloaded file.

1. Start by generating the report from 5 cubits.

- GPS GAP**
View gaps in GPS coverage for equipment or employee
- PRE/POST TRIP**
View the pre/post trip data
- HOTSPOT ADDRESS**
View success rates of hotspots created by interfaces via address
- QUESTION SUMMARY**
View answers to questions for equipment or employee
- HOTSPOT ENROUTE+**
View a summary or breakdown of times between hotspots
- STATUS BREAKDOWN**
View status changes for equipment or employee
- HOTSPOT TIME+**
- STATUS TIME SUMMARY**
View summary of time spent in each status for equipment or

2. Set the date span and select all equipment

Start Date/Time: 1 July 2015 00:00

End Date/Time: 7 July 2015 23:59

Query by: Equipment: Employee:

Equipment: ALL SELECTED Use Filter

3. Download the report to your computer. The report must have the file extension.xls and first 5 rows will appear like this:

# Report Criteria: Date Range = 2015-06-17 00:00:00 to 2015-06-17 23:59:59.. Various selected equipment.							
# Error Msg:							
#							
#							
Equipment Number	Equipment Description	Employee Number	Employee First	Employee Last	Login Time	Logout Time	Beginning Odometer

4. Open Gearbox and head to Odometer, then Import

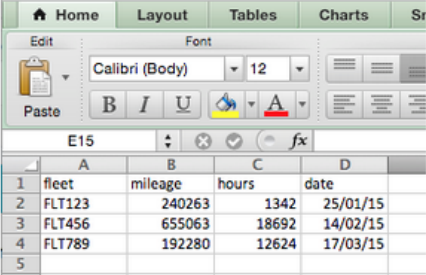
5. Click on + Select file for import then drag-n-drop the file or click browse to locate on your computer.

Mileage Import

A CSV or Excel file can be used to import records. The first row should be the column headers. The following columns are allowed:

- **fleet** - ie FLT123
- **mileage** - ie 834
- **hours** - ie 380
- **date** - ie 25/01/2015

Sample format:



	A	B	C	D
1	fleet	mileage	hours	date
2	FLT123	240263	1342	25/01/15
3	FLT456	655063	18692	14/02/15
4	FLT789	192280	12624	17/03/15
5				

Pre_Post Trip Report 6-17-2015.xls + Select File To Import

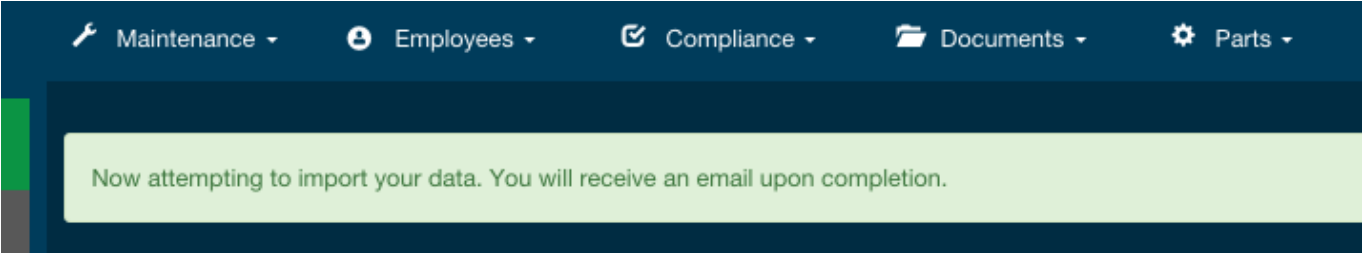
Import Import FiveCubits Import Procon

Close

6. Then click Import Five Cubits button

7. Gearbox will upload the file in the background and email you when the process has been completed.

Import 5 cubits meter readings



The screenshot shows a dark blue navigation bar at the top with five menu items: 'Maintenance' (with a wrench icon), 'Employees' (with a person icon), 'Compliance' (with a document icon), 'Documents' (with a folder icon), and 'Parts' (with a gear icon). Below the navigation bar is a light green notification bar with the text: 'Now attempting to import your data. You will receive an email upon completion.'