

Within Gearbox users have the capability to run Compliance Reviews that will calculate criteria such as number of Non/Powered assets, Prestarts, Fault Reports and more. This feature removes the stress and paperwork normally associated with running Compliance Reviews.



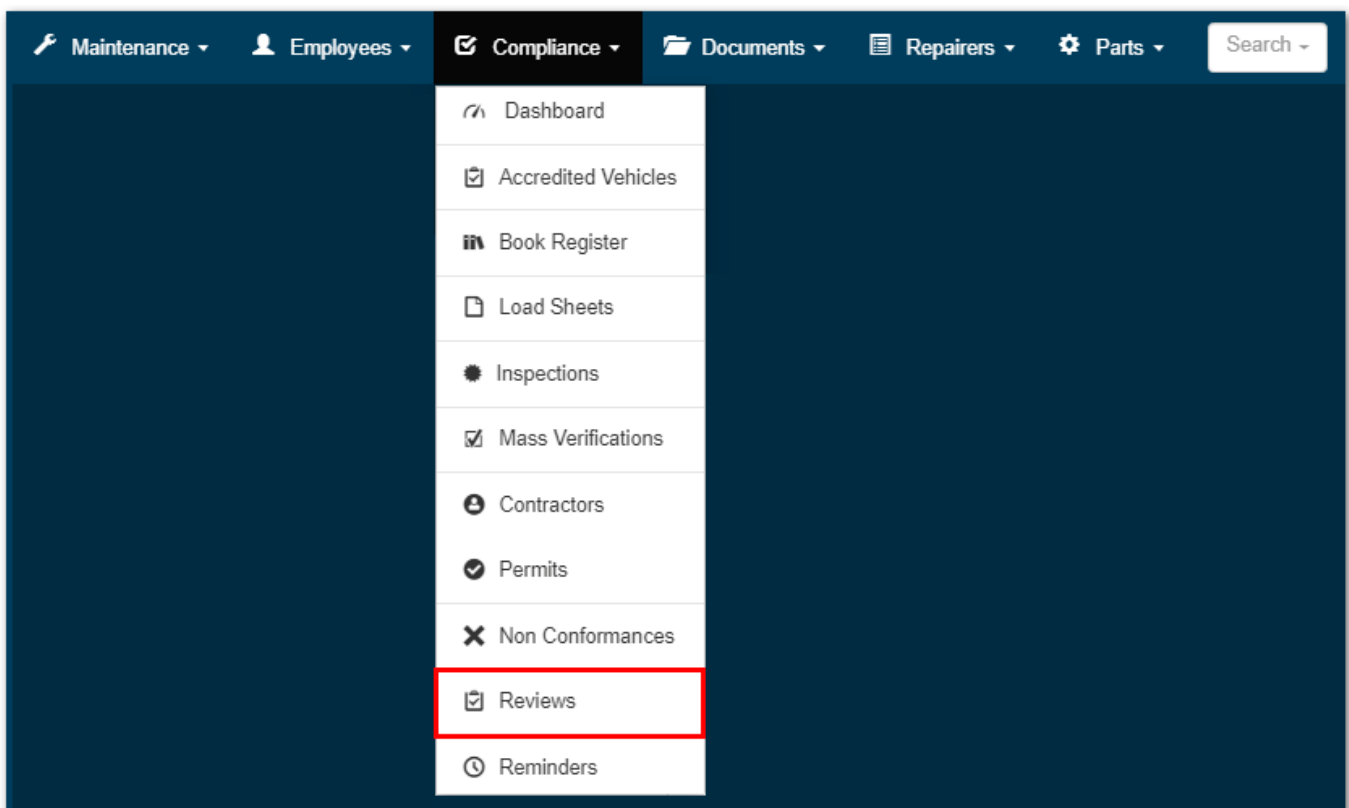
The Compliance module is **required** to access the Review feature.



Only Accredited assets will display in a Review.

How to Create a Review

Select on the Compliance module and on the drop-down menu click on Reviews.



The Open Reviews page will display all Reviews that are open awaiting to be completed. Click

+ **New Review** to create a Review.

Review #	Group	Sub Group	Scheme	Start Date	End Date	Last Annual Done	Next Annual Due	Review By	Date Completed
28			NHVAS Mass	01/09/2017	30/09/2017	15/09/2017	15/09/2018		
29			NHVAS Maintenance	01/09/2017	30/09/2017	25/09/2017	25/09/2018		
30			NHVAS Maintenance	01/10/2017	31/12/2017				
31			NHVAS Maintenance	01/05/2018	31/05/2018				
33			NHVAS Maintenance	01/12/2018	31/12/2018				23/01/2019
34			NHVAS BFM	26/12/2018	23/07/2019				

Within a new Review, select your review type, start and end date. You can also filter results based on specific Groups and Subgroups. Below is a summary of each Review Type. Areas with an * indicate a compulsory field. To save a Review click **Save and Close** at the bottom of the screen.

Creating a Review

New Review

* Review Type Start Date End Date Calculate

Groups SubGroups

0 Powered Added Removed Remarks	0 Non-Powered Added Removed Remarks	0 Prestarts Not Completed Remarks	0 Fault Reports Items Repaired Remarks
0 Services OnTime Overdue No Prior Service 0 No Tolerance Remarks	0 Applicable Vehicles 0 Inspected Remarks	0 NCR's Reported NCR's Closed Remarks	0 New Employees Training Done 0 Medicals Done Remarks
0 Mass Trucks Added Removed Remarks	0 Loaded Trips 0 Overloads 0 Not Recorded Remarks	0 Mass Verifications Remarks	

Cancel Save and continue Save and close