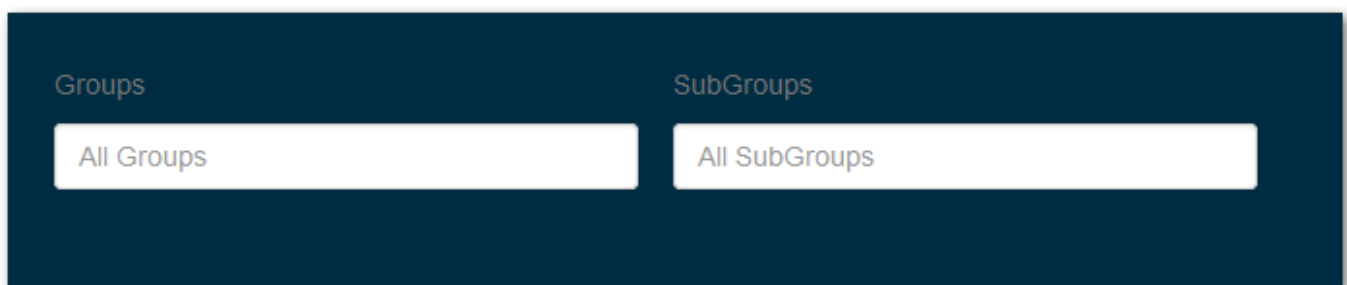


Admin Snapshot

As Gearbox's system default Maintenance Dashboard, this dashboard provides an overview and summary of your entire fleet of vehicles and assets. Below will break down each area and widget of the Admin Snapshot dashboard.

Vehicle Groups & SubGroups filter

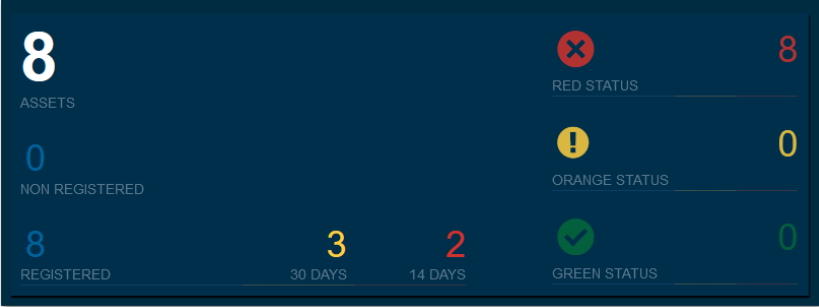
Gearbox allows you to filter results based on the Vehicle Group and SubGroup options that are selected. If not all assets in Gearbox are being displayed, please check your Vehicle Group and SubGroup selections.



Vehicle Group & SubGroup filters

Summary Widget

- Total number of asset
- Total number of Non-Registered assets
- Total number of Registered assets
- Total number of assets with expiring registration
 - Yellow = < 30 Days
 - Red = < 14 Days
- **Vehicle Traffic Light** system
 - Red Status = Total number of assets with a Red status.
 - Orange Status = Total number of assets with an Orange status.
 - Green Status = Total number of assets with a Green status.



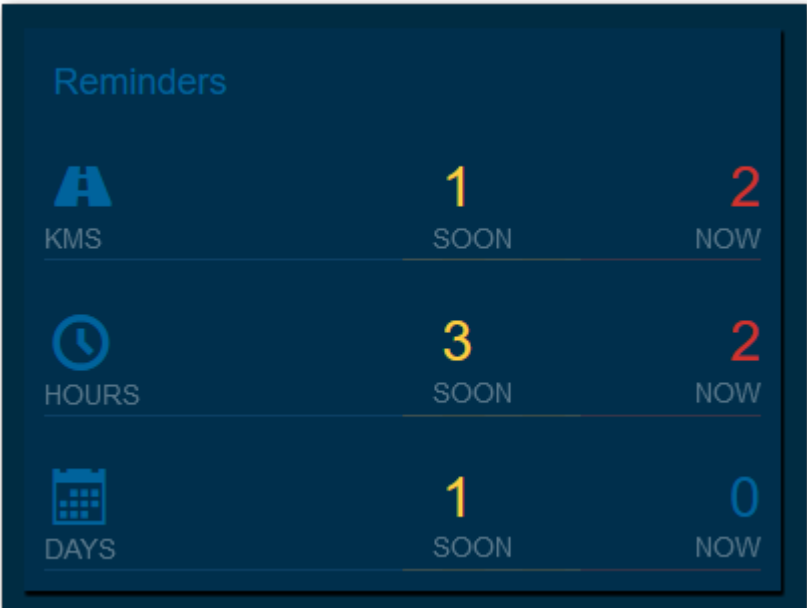
Summary Widget

Reminders Widget

The Reminders widget will display a counter of the number of vehicle reminders based on three different intervals:

- Kms
- Hours
- Days

As the dates approach the *Soon* counters will turn yellow, and when due now/overdue the *Now* counters will be displayed in red.



Reminders Widget

Expiry Dates Widget

The Expiry Dates widget displays counters for vehicle expiry dates:

- Warranty
- End of Lease
- Disposal dates

As the dates approach the *Soon* counters will turn yellow, and when due now/overdue the *Now* counters will be displayed in red.



Expiry Widget

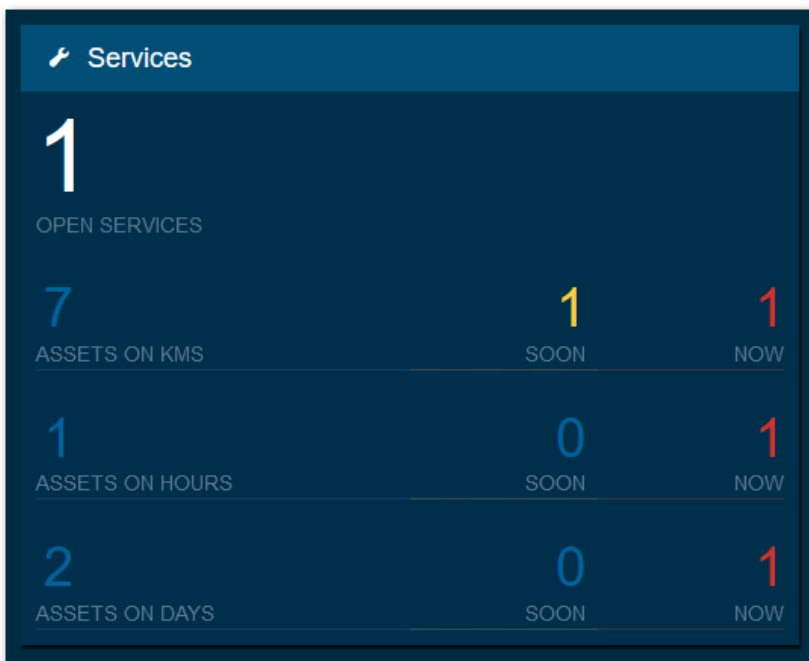
Services Widget

The Services widget provides an overview of your fleet's open service work orders, upcoming, and overdue servicing. The widget displays the following:

- Current *Open Services*
- *Assets on Kms* service intervals

- *Assets on Hours* service intervals
- *Assets on Days* service intervals

As service intervals approach the *Soon* counters will turn yellow, and when due now/overdue the *Now* counters will be displayed in red.



Services Widget

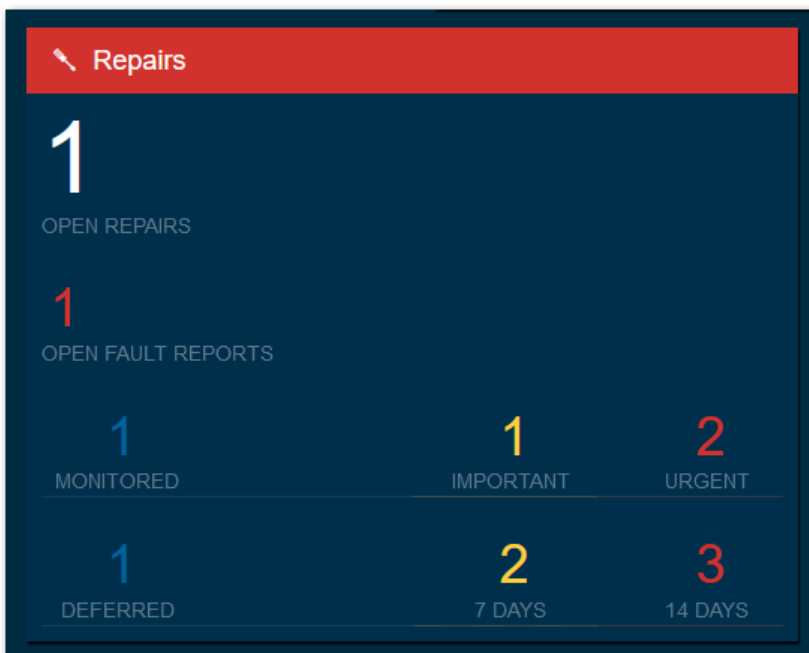
Repairs Widget

The Repairs widget provides an overview of your fleet's repair work orders. The widget displays the following:

- Current *Open Repairs* work orders
- Current *Open Fault Reports*
- Number of *Monitored* Repair work orders
- Number of *Important* Repair work orders
- Number of *Urgent* Repair work orders
- Number of *Deferred* Repair work orders

- Number of Repair work orders opened for at least *7 Days*
- Number of Repair work orders opened for at least *14 Days*

The Repair widget counters will change colour depending on the status and the number of days the work order has been opened for.



Repairs Widget

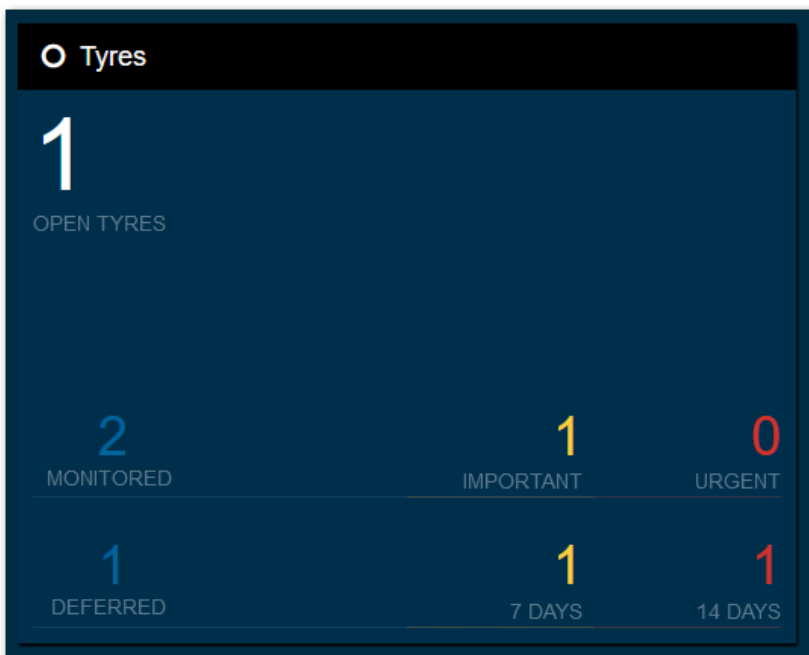
Tyres

The Tyres widget provides an overview of your fleet's tyre work orders. The widget displays the following:

- Current *Open Tyre* work orders
- Number of *Monitored* Tyre work orders
- Number of *Important* Tyre work orders
- Number of *Urgent* Tyre work orders
- Number of *Deferred* Tyre work orders

- Number of Tyre work orders opened for at least *7 Days*
- Number of Tyre work orders opened for at least *14 Days*

The Tyre widget counters will change colour depending on the status and the number of days the work order has been opened for.



Tyres Widget

The Admin Dashboard is one of many [Maintenance Dashboards](#) that Gearbox contains to provide better visibility when managing your fleet. If you have any queries or require any assistance with Gearbox please contact our [Support Team](#).