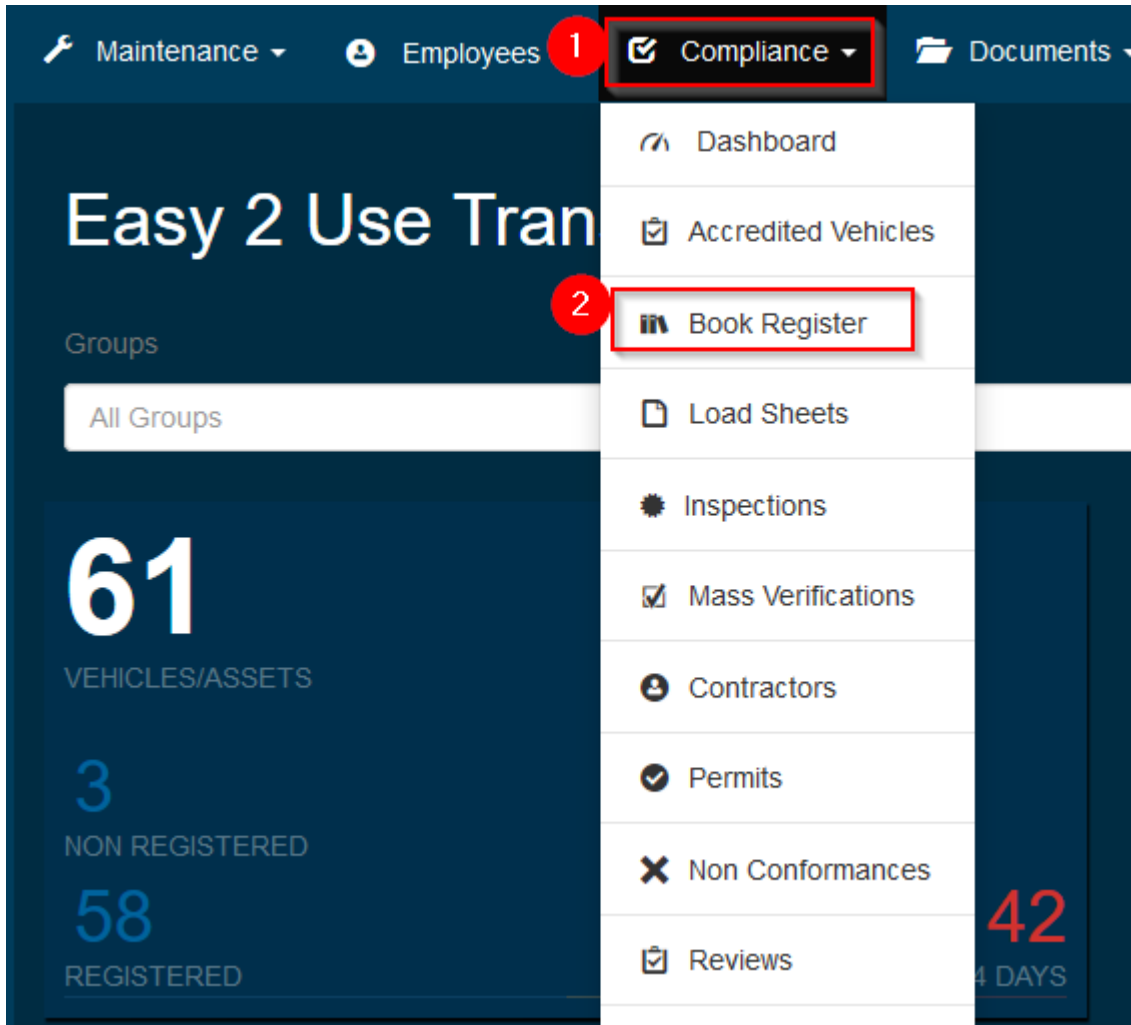
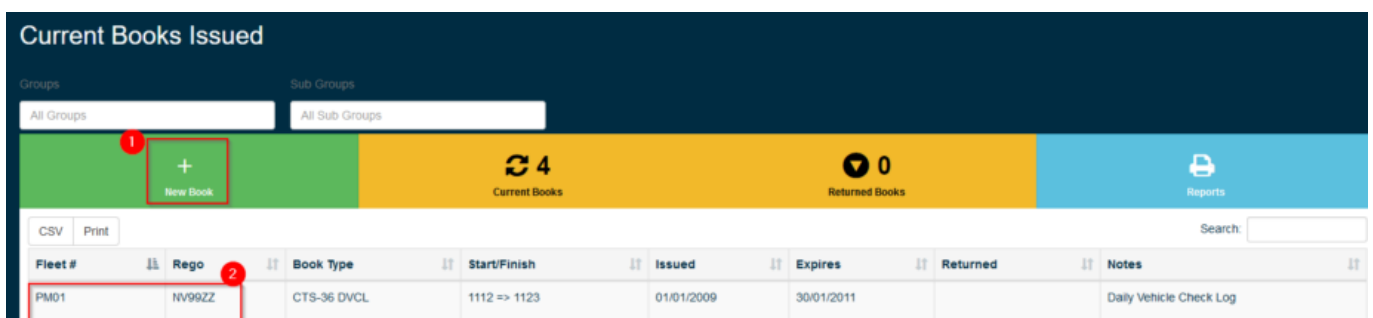


To add or edit a Book in the Book Register, click on the Compliance drop-down (1) and select Book Register (2):



Select New Book (1) to add a new Book entry or click on the row of an existing Book entry to edit it (2) - the next screen will be the same regardless of which option you select:



The only required fields for Books are Vehicle (1) and Book Type (2) – you can add or edit Book Types by following the steps in [this article](#) – once you have entered the required information click Create Book (3) or Save and Close:

New Book

* Vehicle ¹

* Book Type ²

Issue date

Start number

Finish number

Expiry date

Return date

Notes

³ Create Book Cancel